

**Texas A&M University
Music Activities Center
Student Rules/Policies – Fall 2023**

1. Mr. Chris Hollar serves as the MUSA facility coordinator (chollar@tamu.edu). His office is 239. If you discover problems with the facility that need attention, those issues should be directed to him. He can also assist you with lockers and swipe access to the MAC.
2. Walls in the building – due to sound proofing – are never to be penetrated with nails, hooks, or similar objects.
3. At no time should any of the doors be propped open using any type of device that goes under the door. This will destroy the sound proofing material located on the door bottom. This includes the individual practice rooms. Door latches are never to be disabled in any fashion.
4. Please be aware that the facility, to include the outdoor drill field, are camera monitored 24/7. You will be financially responsible if you are determined to cause any damage to the facility.
5. Standard operating hours for the facility are Monday through Friday, 8:00AM-5:00 PM. MAC affiliated students will enjoy extended access to the facility through the use of a student ID (see below schedule).

FALL MAC HOURS (for MUSA students)

Monday – Thursday	7:00 AM – 10:00 PM
Friday	7:00 AM – 5:00 PM
Saturday	Closed
Sunday	4:00 PM – 10:00 PM

6. Food and drink are not allowed in the rehearsal rooms, practice rooms, or remainder of the facility, with the exception of the student lounge. Water, in a closed container, is permitted in ensemble rehearsals.
7. There is no alcohol, drug use, smoking, or vaping at any time in the facility.
8. The upstairs area of the facility is for sole use of the MUSA staff – to include the upstairs break room. Food and drink are not allowed. Students should only come upstairs by appointment or for a specific purpose.
9. Instrumental students only – lockers will be preassigned. You are responsible for providing your own lock. Use only the locker assigned to you. If you have issues, please contact Mr. Hollar.
10. Any rooms in the facility (outside of the normal ensemble rehearsal schedules) must be reserved in advance for use through the building manager (Mr. Hollar) and approved by Dr. Rhea. The individual practice rooms are first come, first serve and do not require a reservation, but use by ensemble members during their scheduled ensemble rehearsal time will be a priority. Rooms can only be reserved during MAC hours. Use of the MAC is prohibited without a MUSA staff or student worker present. Any room (including individual practice rooms) should be clean (including absence of all trash) when departing.

These policies will be reviewed and updated as needed for the future.

Questions regarding any of the above should be directed to your ensemble director.

Dr. Timothy Rhea
Director of Music Activities
Texas A&M University
6/01/23